



2012 SPARK FORUM

NOVEMBER 4-6 • THE BREAKERS • PALM BEACH, FLORIDA

CONFERENCE REGISTRATION FORM

Name: _____

Preferred name for badge (if different) : _____

Company / Organization: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Conference Registration Fees: (Please select appropriate designation)

SPARK Member Company Attendee - \$950

SPARK Non-member Company Attendee - \$1350

Discount Code:

SPARK Institute Board Member – Fee Waived

Media – Fee Waived

Spouse / Guest – Fee Waived

(Software system providers and other vendors who do not provide record keeping/administration or investment management services must be SPARK members and exhibit in order to attend.)

Activities:

Golf \$185 (Subject to availability)

Club Rental (additional cost): No Yes Left Right Handicap: _____

Tournament begins Sunday at 8:00 a.m. on the Breakers' Ocean Golf Course

For credit card payment of fees: American Express Master Card Visa

Credit Card No. _____

Exp. Date _____ Verification Code # _____

Signature Required _____

Cardholder Address (if different from above) _____

Fax this completed form to 860-658-5068 to register.

For payment by check: Mail the completed form and check payable to SPARK to:

714 Hopmeadow Street, Suite 3, Simsbury, CT 06070

CANCELLATION POLICY: You may cancel at any time at least 30 days in advance of the start of the conference and receive a refund of your registration fee less a \$100 non-refundable deposit. Registration fees are non-refundable for cancellations made less than 30 days prior to the start of the conference; however, you may send another person in your place with advanced written notice to SPARK.



2012 SPARK FORUM

NOVEMBER 4-6 • THE BREAKERS • PALM BEACH, FLORIDA

Hotel Registration

Hotel accommodations may be made by completing the following and faxing to SPARK at 860-658-5068, or contacting SPARK directly at 860-658-5058.

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Check-In Date: _____ Check-Out Date: _____ Number of Guests: _____

If sharing a room with other members from your company please list their name(s): _____

Hotel Guest Rooms

Room Rate: \$325 Double Bed King

(For other room types, upgrades or special room arrangements, please contact Marlene Jung at 860-658-5058.)

Please indicate method of payment: American Express Master Card Visa

Credit Card #: _____ Exp. Date: _____ Verification Code: _____

Cardholder's Name: _____

Signature Required: _____ Date: _____

Credit card information is only to reserve your room. The hotel will charge your card directly upon checkout.

Space at The Breakers is limited and reservations will be accepted on a first come, first served basis. All reservations must be received on or before 5 pm on **Friday, September 28th**, and are subject to room and rate availability. All requests for additional nights either before or after the conference will be addressed on a case by case basis, based on availability. All reservations and cancellations must be received by SPARK at 860-658-5058, or email marlene@sparkinstitute.org.

CANCELLATION POLICY: When requesting reservations, please note arrival and departure dates carefully. You will be charged for the hotel room unless cancellations are received by SPARK at least 7 days prior to your scheduled arrival date.

TRAVEL ARRANGEMENTS: The hotel is approximately a fifteen minute cab ride from the West Palm Beach Airport. Transportation to and from the airport may also be arranged through The Breakers Hotel Concierge by calling 888-273-2537.

CHECK-IN TIME: 4:00 pm

CHECK-OUT TIME: 12:00 Noon